

“LITERACY IS OUR GOAL”

LAKE OF BAYS TOWNSHIP PUBLIC LIBRARY BOARD

MINUTES – MONDAY August 27TH, 2018, 9:30 AM
Baysville LIBRARY

PRESENT: Wayne Donaldson, Cathy Hurst, David Walker, Mary Lois Rennie, Cathy Fairbairn, Ann Rogers, Cathy Vanclieaf, Rod McLean, Jennifer Pearson, Mike Peppard

REGRETS: Tom Gefucia, Edith Warr, Terry Glover

GUEST: Michelle Percival

CALL TO ORDER: 9:30 am by Wayne Donaldson

APPROVAL OF AGENDA: Motion by Rod McLean, seconded by David Walker. Carried.

MINUTES OF LAST MEETING: Motion to approve Minutes of June 25, 2018 by Cathy Hurst, seconded by Wayne Donaldson. Carried.

BUSINESS ARISING:

“Indigenous reconciliation statement” *still researching proper language

TREASURER’S REPORT:

At this point, everything is on track.

Motion to accept Treasurer’s Report by Wayne Donaldson, seconded by Cathy Hurst. Carried



Lake of Bays Township Public Library CEO Report

June and July 2018

The Lake of Bays Public Library is dedicated to support and protect intellectual freedom, to promote opportunities for self-fulfillment and to cultivate the recreational, educational and informational needs of the community.

Goal: Pursue building expansion in Dwight

- Very successful 'Food for Thought' event", thank you to H.O.L.D and fundraising committee
- Community support has been overwhelmingly strong
- We have collected 501 signatures in preparation for grant applications to date
- Cathy Hurst and I are on the agenda of the September 18, 2018 Council meeting to give an update on the project. Would appreciate input on the presentation.
- Fundraising committee meeting Sept 4 to plan events for Fall & Winter months

Goal: Increase part-time staff hours for programming preparation and execution

- I would like to pursue this goal under a new initiative in the 2019 budget

Goal: Increase social media presence and provide support to facilitate this goal

- I have found a course directed at public libraries which teaches strategies and techniques for increasing social media presence and effectiveness. I have contacted the facilitator and am awaiting more details.

Goal: Engage larger community

- In Baysville, the Friends had a booth at the Walkabout where they distributed library information also in Art in the Park.
- In Dwight, the expansion fundraising group had a presence at the Dwight Farmer's Market each Tuesday where they represented the library and raised awareness of the expansion project.

Goal: Upgrade computers and software

- Hardware - 2020, 2021, 2022 We will need a budget for capital replacement and software replacement.

News

- We were successful in securing a Pay It Forward grant of \$1200. from the District of Muskoka for our 'Soup Club' program. We will purchase equipment and expand the program to the Baysville Branch.
- New part-time staff member started in Dwight Branch in June, focusing on children's programming
- Lizann expected to complete her APLL course by the end of September.
- All new staff starting courses in Sols Excel program this fall

Friends:

Baysville:

- AGM in June, saw support of Board when Wayne attended
- Selling tickets for their afghan raffle

Dwight:

- Successful trivia night in July, 18 teams in attendance
- Partnered with Baysville and Huntsville Friends to support the Books & Brunch series

Thank you, Cathy Fairbairn

Motion to accept CEO Report by, Mary Lois Rennie, seconded by Jennifer Pearson. Carried

• **DECISION/DISCUSSION ITEMS:**

New Initiative Ideas.

1. Dwight Expansion
2. Part time hours

Library tagline. Will send e-mail of list of words to reflect the reality of the library services.

Photocopier lease. Will send information regarding options via e-mail.

Septic requirements for expansion.

The permit will take up to 18 months for approval. The application fee is \$1200 plus the fee to the consultant. The board will request access to reserves for these costs plus for fundraising costs.

FUTURE AGENDA ITEMS:

- Lieu Time Policy
- Social Media Policy

MOTION TO ADJOURN: Rod McLean at 10:59, seconded by David Walker. Carried

NEXT MEETING: Monday, September 24th 2018, 9:30am, Dwight

