



Discover / Connect / Inspire

LAKE OF BAYS TOWNSHIP PUBLIC LIBRARY BOARD

MINUTES – MONDAY, MAY 27, 2019 – 9:30 A.M. BAYSVILLE LIBRARY

PRESENT: Wayne Donaldson, Cathy Fairbairn, Penny McEachern, Rod McLean, Mary Lois Rennie, Cathy Vanclieaf, David Walker

REGRETS:. Tom Gefucia, Cathy Hurst, Jennifer Pearson, Michael Peppard, Edith Warr

CALL TO ORDER: 9:30 a.m. by Wayne Donaldson

APPROVAL OF AGENDA: Motion to approve made by David Walker, seconded by Rod McLean. Carried.

MINUTES OF LAST MEETING:

Motion to approve Minutes of May 6, 2019, meeting made by Rod McLean, seconded by David Walker. Carried.

BUSINESS ARISING: none

TREASURER'S REPORT:

No report.

Discussed reliance upon the generous funds provided by Friends of Library that are increasingly being needed to provide necessities to maintain the dynamic nature of the library rather than just extras, (as was the original role of the Friends). Would like to investigate how budget can be adjusted to support 100% of library programs, resources, etc.

Motion to accept made by Rod McLean, seconded by MaryLois Rennie. Carried.

CEO'S REPORT:

Goal: Pursue building expansion in Dwight

- Grant Station Update - *Tech Grants being investigated*
- Fundraising Update
 - *3 Bigwin Cruises on July 22 - each one a different theme and target audience*
 - *Family Trivia on August 15*
- Septic Update
 - *still waiting to determine if we can go with a balancing tank before we can move forward for quotes*

Goal: Community Engagement

- Form communications committee

- Many lake associations will be having their AGMs in the summer which would be good opportunities for outreach
- Survey this summer? Hours or services

Goal: New Integrated Library System (ILS)

- We have 1 quote from Insignia which is Calgary based.
- Lizann and I will be visiting Muskoka Lakes Library next week to look at Jasi which is operated and maintained by OLS-North

Goal: Technology

- We will be bringing a report on Overdrive Advantage to the June meeting to start the conversation about increasing our commitment to e-books and e-audiobooks

News

- Kristy completed the Safe Food Handler’s Training with 100%
- CF completed the Mohawk College Leadership Training
- LB and CF completed the First Aid/CPR refresher course
- CF participated in the visioning session with Council and Management
- OPP have installed a docking station in Baysville Branch and will drop by periodically to have a presence and be more approachable for the public
- Great article in the Forester and Muskoka Region online about food security and seedlings being offered in the Dwight Branch. Resulted in community gardens.

Friends

• **Baysville**

- Purchased 2 display units to hold community brochures and library info, one in the library, one in the lobby (a third bought with township budget to display local business cards). The lobby displays free up space on our bulletin board to use it for library program promotion and nonprofit organization promotions. The one in the library frees up floor space (former floor stand unit) and space on the harvest table.

• **Dwight -**

- Working on summer events such as trivia, author visits, silent auction. Paddle board now in the library and tickets for sale, \$5 each.

Statistical Reporting: See attached

Motion to accept CEO’s Report made by Penny McEachern, seconded by Rod McLean. Carried.

DECISION/DISCUSSION ITEMS

Strategic Plan - 1st Draft Review

- Change wording on p. 5 (Community Engagement) in third Action bullet to read, “Create one or more powerpoint presentations that can be **delivered** to service groups, lake associations, Probus clubs, or at any other speaking opportunity.”

- Change wording on p. 7 (Technology) in 4th Action bullet to read “Research **e-learning** e.g. LinkedIn Learning, and the possibility of offering this resource on our website for the community and Township staff as a training resource.

Motion to accept Strategic Plan (with amendments and addition of quote re libraries) made by Rod McLean and seconded by David Walker. Carried.

Communication Committee Formation

- communication committee will be created to engage with various interest groups to promote Lake of Bays libraries as community hubs, meeting places, etc. in an effort to reach to those who are non-members
- Cathy F. will send an email to all board members re volunteering to be on this committee

SOLS Cuts Update

- OLS North chose to re-instate ILLo, not the provincial government
- will find out what libraries will be involved in carrying out ILLo as it will cost \$2 per parcel back and forth (paid by the lending library)
- suggested that a delegation speak to council re funds to get back into the loan system - Cathy F. will request to be put on the June meeting

Inter-Library Loan Solution Brainstorming

- gather ILLo stats and add to stats reporting to support need for program
- will have more information re ILLo in the future

FUTURE AGENDA ITEMS:

MOTION TO ADJOURN: Proposed by Rod McLean at 11:35 a.m. seconded by David Walker

NEXT MEETING: Monday, June 24, 2019 at 9:30 a.m. in Dwight