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LAKE OF BAYS TOWNSHIP PUBLIC LIBRARY BOARD

MINUTES – MONDAY, SEPTEMBER 23, 2019 – 9:30 A.M. DWIGHT LIBRARY

PRESENT: Cathy Fairbairn, Cathy Hurst, Rod McLean, Jennifer Pearson, Mary Lois Rennie, Cathy Vanclieaf, Edith Warr Guest: Michelle Percival

REGRETS: Wayne Donaldson, Tom Gefucia, Michael Peppard, David Walker

CALL TO ORDER: 9:30 a.m. by Cathy Hurst

APPROVAL OF AGENDA: Motion to approve made by Mary Lois Rennie, seconded by Edith Warr. Carried.

MINUTES OF LAST MEETING:

Motion to approve Minutes of August 26, 2019, meeting made by Rod McLean, seconded by Jennifer Pearson. Carried.

BUSINESS ARISING: Jennifer Pearson needs some of the posters created by communications committee sent to her

TREASURER’S REPORT:

- as per email - no issues for 2019

Motion to receive report made by Mary Lois Rennie seconded by Rod McLean. Carried.

CEO’S REPORT:

Goal: Pursue building expansion in Dwight

- GrantStation update
- Fundraising update-letter to donors

Septic Update

Goal: Community Engagement

- Partnering with local businesses to deliver programs, i.e. cake pops, fairy gardens

Goal: New Integrated Library System (ILS)

- Will bring a report to our October or November meeting

Goal: Technology

- Overdrive Advantage-will start in 2020

News

- Large Thomas the Tank train set donated to Dwight Branch-kids are loving it!
- ILLO numbers coming back as people realize the service is available
- Registered for Rural Roots conference Oct 4 & 5, 2019

Friends

- Baysville
 - Sold blanket raffle fundraiser tickets at Art in the Park
 - Friends ran the lemonade stand at Art in the Park as a fundraiser
 - The blanket raffle tickets sold out; draw in September
- Dwight
 - Great support for the raffles this summer
 - Starting to plan Light Up Dwight Night
 -

Statistical Reporting: See attached

Motion to accept CEO's Report made by Jennifer Pearson seconded by Edith Warr. Carried.

DECISION/DISCUSSION ITEMS

Investing in Canada Grant Application

- Jennifer Clancy, Tom Gefucia, Michelle Percival and Cathy Fairbairn met to discuss application
- township will do the application and will need approval from council to apply for the grant
- currently seeking letters of support from various stakeholders (TLDSB, Algonquin Park, etc.) as well as stories and letters from patrons to include with the application
- will be a \$1.5 million request
- 27% of funding needs to come from the township as their contribution
- four funding streams proposed - will check with grant consultant to see what the best way to proceed should be
- grant package is due November 12, 2019 with the application going to the provincial government first for approval then, should approval be given, it moves on to federal government
- money must be spent by 2027
- will send out a update re fundraising so far as well as information about the application to past donors and are still working soliciting support from new donors.

2020 Budget Initiatives

- 2019 budget initiative was for 5 floating hours per week per library
- possible 2020 initiatives:
 1. Outreach Program - to provide services to patrons who aren't able to get to the library - this is often done through volunteers - maybe recruit a new group of volunteers to assist - are looking into how other libraries run their outreach programs
 2. Media Streaming (videos, music, books, etc.) through a yearly subscription to Hoopla and Kanopy- will request a trial for a year (\$1500 for each) and then ask for funding for next year - can limit the number of downloads per card and can also download an item at the library on to a device if a patron doesn't have internet at home - may possibly receive modernization

funding from the province (through the township) but if not, then will make this a new initiative

- Motion to make Hoopla, Kanopy and Lynda the new initiative for 2020 made by Cathy Hurst, seconded by Rod McLean. Carried

BUSINESS ARISING

FUTURE AGENDA ITEMS:

MOTION TO ADJOURN: Proposed by Rod McLean at 10:40 a.m.

NEXT MEETING: Monday, October 28, 2019 at 9:30 a.m. in Baysville