



Discover / Connect / Inspire

LAKE OF BAYS TOWNSHIP PUBLIC LIBRARY BOARD

MINUTES – MONDAY, FEBRUARY 24, 2020 – 9:30 A.M. DWIGHT LIBRARY

PRESENT: Wayne Donaldson, Cathy Fairbairn, Tom Gefucia, Rod McLean, Jennifer Pearson, Michael Peppard, Cathy Vanclieaf, David Walker, Edith Warr

REGRETS: Cathy Hurst, Mary Lois Rennie

CALL TO ORDER: 9:30 a.m. by Wayne Donaldson

CONFLICT OF INTEREST DECLARATION: None

APPROVAL OF AGENDA: Motion to approve made by Rod McLean seconded by David Walker. Carried.

MINUTES OF LAST MEETING:

Motion to approve Minutes of December 16, 2019, meeting made by Edith Warr, seconded by Jennifer Pearson. Carried.

BUSINESS ARISING:

TREASURER'S REPORT:

- a few changes from the previous month but minimal and still positive
- *PD is under - staff encouraged to take courses; Cathy Fairbairn will continue to look for courses, conferences, etc.*

Motion to approve report made by Rod McLean seconded by Jennifer Pearson. Carried.

CEO'S REPORT:

Goal: Pursue building expansion in Dwight

- Muskoka Watershed Advisory Group (MWAG) Listening session - *will pursue possibility of having an interactive screen installed in LoB library branches as part of the Andrew Daniels Fish Stewardship education program*
- Fundraising update-Mac & Cheese dinner, 200 meals served
- Septic update -*engineer has been engaged to design; Cathy Fairbairn has given list of required documents to Steve Watson*

Goal: Community Engagement

- Supplied meeting space for the Baysville 150th committee to plan events
- Maker space equipment used for Winterfest activities in Baysville
- Light Up Dwight Night

- Penny Sale in Dwight

Goal: New Integrated Library System (ILS)

- Done! We had training February 3rd and went live Feb 4th.

Goal: Technology

- Hoopla and Kanopy update
- Lynda Learning update
- Ancestry, A-Z Travel Guides and DIY Hobbies and Crafts update
- Will start looking for quotes on hardware replacement when all new resources in place
- *website clean-up needed*

News

- FOPL membership renewed
- LOBA article in yearbook - *Cathy Fairbairn interviewed*
- Wedding Show Booth
- School strike impacting class visits in Dwight Branch - *library staff going to the school*
- Aquaponics grand opening Feb 28 at 1pm in Dwight Branch - *mayor will be present*
- Battery Recycling program started in both branches
- SAD therapy lamp being used on regular basis
- *History Project involving interviewing older citizens is in planning stages*

Friends

- Baysville
 - Silent auction and dinner now being planned for May 23, 2020 . They are collecting donations and the Cast Iron will be catering.
- Dwight
 - Planning summer events.
 - Helped with Mac & Cheese Building Fundraiser

Statistical Reporting: See attached

Motion to accept CEO's Report made by David Walker seconded by Jennifer Pearson. Carried.

DECISION/DISCUSSION ITEMS

Equipment Borrowing Policy

- No charge for items listed on policy - will add value of item to the form so patrons know how much it costs to replace should item be broken or damaged

SOLS & OSL North News

- will be amalgamating - some concern that the northern area may be forgotten
- webinar coming up regarding the change

Insignia Migration

- great decision to move - working very well

Board Self-Evaluation

- evaluation sample form from Muskoka Lakes - all board members encouraged to do it prior to strategic plan meeting in April and give it to Cathy F. who will compile

BUSINESS ARISING**FUTURE AGENDA ITEMS:**

MOTION TO ADJOURN: Proposed by Rod McLean at 10:19 a.m.

NEXT MEETING: Next meeting: April 27, 2020 at 9:30 a.m. in Baysville